



## Longleaf Elementary PTO

Minutes

Date: 12/13/2023

Time: 2:59pm

Meeting called to order by: Kristina Richard

Executive Board

Kristina Richard (President), Kristin Bristol (Vice President), Erica Blackledge (Treasurer), Ryan Robertson (Secretary)

In Attendance: EddyLynn Kledzik, Desiree Biolansky, Courtney Fowler, Kelley Bowman, Angie Shoeneman, Danielle Hauseman, Ashley Lehman, Sheryl Brown, Tanya Stutzman, Megan Pace, Shannon Mesaros, Tracy Pogue, Cari Smith, Larissa Gaines, Skylar Adams, Ian Fine, Jamie McKinney, Rena Morrison, Jason Sherburne

### Approval of minutes

The minutes were approved for the November 8, 2023 meeting by Ashley Lehman.

### Principals report

- He's happy to announce on the school grade release Longleaf is an "A" rated school again, ranking 7<sup>th</sup> in Brevard and 76<sup>th</sup> in the state of Florida. He thanks the staff, volunteers and parents.
- Volunteers and subs have been transitioning into employees
- I-Ready scale score are improving: 4% in the red the first testing and has decreased to 2% on the last testing
- Mr. Sherburne and Mr. Dillon- have been offering comp coins to the teachers

### Treasurer Report

Please see Financial Activity Report

## **Old Business**

- Results from Honor Roll Budget had not been announced at last meeting, the budget has been approved
- Holiday shop made \$1,500 more than last year, thank you to the Fine family and Bowman family for their generous donations. Thank you to everyone who helped Ashley set up the Winter Wonderland Gift Shop and great job to Ashley Lehman on the beautiful job decorating.
- Sign up for Holiday Shop needs to be done by 3/31, option for wooden roses again (750) to sell to make money for Fall Festival prizes or \$300 mix/match (shop dollars and carnival prizes) Carnival prizes are crappy. Possibly use some shop dollars for low income students.
- We need a recap Fall Festival meeting, didn't happen yet because it took a long time to get all the financials situated and had to get ready for the Winter Wonderland. Will plan on having a recap soon on Fall Festival.
- Coffee cart is getting difficult to get donations and help. Last coffee cart was canceled, starting to discuss different options and fun ideas to do instead of coffee cart. At another school they would do a night out with appetizers, possibility of not everyone showing up if we did this option. Quarterly coffee carts were discussed, maybe for just special holidays. Would we still get donations or would this come out of PTO funds?
- Teacher appreciation -if we should do food everyday
- By popular demand we reopened sweatshirts for 1 week and sold 60. Friday was chaotic with Holiday Shop and Winter Wonderland it delayed the order going in, sweatshirts will not be ready until we get back from winter break.

## **New Business**

- Mrs. Orlando is filling in for Mrs. Ferris (certified teacher) and needs to fill out a favorite list
- 1/19 will be our 2<sup>nd</sup> Honor Roll, we will split grade levels this time because it was chaotic with all grades together. Treats will be taken back to class by the student. Volunteers will be assigned a class and are responsible for walking students to ceremony and taking them back to class when it ends. No individual photos this time we will be doing group photos. Decided against embossing the certificate it's too much work, will use paw stickers. It's nice to celebrate academics because we usually have something for behavior.
- Mrs. Kledzik will start mandatory orientations again for new volunteers.
- Selling holiday Smencils, going slow but will sell again next semester
- Erica took a new position as the cafeteria cashier, she had to be taken off of the PTO bank account because she is a school employee.
- We're looking for people to chair upcoming events, we will be sending out e-mails and have sign ups on the volunteer work room door.

## **Open Floor**

- Ashley wrote Mrs. Pogue and Mrs. Kledzik in regards to Bobcat Bash 2/1 doesn't give her enough time to plan for it. Mrs. Kledzik stated she needed to get with the PBIS team because they want to revamp the program. They need to meet with teachers because they're unsure how many buddy buck's students have.
- Pep-rally has been canceled
- Mrs. Pogue-1 more Bobcat Bash and garage sale. Promote free things that do not cost money, reiterate it's not about getting something. Ms. Gaines suggested getting a mini committee together to come up with ideas and suggestions for Buddy Bucks and make a massive list. Each grade level needs to be on board with the same ideas. Mrs. Pogue is in charge of PBIS.
- Mrs. Donahue is going to have another mural created with tiles for Longleaf 25<sup>th</sup> anniversary. An artist residence is in the process of creating it (Bobcat theme). Each tile will be priced on its size.
- \$111 left in PBIS fund. Ashley stated a lot of the money went to food, would rather see them doing something.
- Let Mrs. Kledzik know if any business donates to the school (gift cards, food, money, etc)

Adjournment: 3:55pm